

House Ways and Means Constitutional Subcommittee

Budget Submission for FY 21-22

SC DEPARTMENT OF VETERANS' AFFAIRS



South Carolina Department of Veteran's Affairs
1205 Pendleton Street, Suite 369
Columbia, South Carolina 29201

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House Ways and Means Constitutional Subcommittee Budget Hearing
8 January, 2021

Key Attending Officials



Will Grimsley
Secretary of Veterans' Affairs
(803) 451-1617
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Joseph McLamb
Chief of Staff
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joseph.mclamb@scdva.sc.gov



Candace Terry
Director of Government Affairs
(803) 360-8228
Candace.terry@scdva.sc.gov



Budget Summary

The Department of Veterans' Affairs was established on 1 July, 2019, with a legal mandate significantly expanded beyond that of its predecessor, the Division of Veterans' Affairs, Department of Administration. The manning, facilities, and resourcing of the organization, however, remain unchanged from the Division's 2019-2020 budget submission. This budget submission aligns the resources of the Department, and its organizational structure, with the Department's assigned roles and responsibilities.

Division	FY20-21 Budget	FY21-22	Total FY21-22 Request
	Total (Recurring)	Total Budget Increase	
I Office of the Secretary	\$335,264.00	\$808,798.00	\$1,144,062.00
FTEs	(4)	(1)	(5)
II Administrative Services	\$1,769,439.00	\$25,872.00	\$1,795,311.00
FTEs	(23)	(-2)	(21)
III Public Information	\$0.00	\$371,374.00	\$371,374.00
FTEs	(0)	(4)	(4)
IV Training and Standardization	\$0.00	\$226,117.00	\$226,117.00
FTEs	(0)	(5)	(5)
V State Coalition Integration	\$0.00	\$1,080,270.00	\$1,080,270.00
FTEs	(0)	(11)	(11)
VI Military Base Task Force	\$625,956.00	\$936.00	\$626,892.00
FTEs	(2)	(-1)	(1)
VII Service Officers	\$0.00	\$4,052,152.00	\$4,052,152.00
FTEs	(0)	(46)	(46)
	\$2,730,659.00	\$6,565,519.00	\$9,296,178.00
	(29)	(64)	(93)

The Office of the Secretary performs those tasks previously associated with "Administration." This budget request includes funding for a state-wide case management system and funds to rent a commercial space large enough to house the Department, expansion into existing government office space having been ruled infeasible by the Department of Administration.

The Division of Administrative Services assists Veterans in obtaining benefits and manages the State Veterans' Cemeteries, fulfilling almost all of the roles previously assigned to the now defunct Division of Veterans' Affairs. This budget request includes funding for long-overdue training of our cemetery personnel.

The new Office of Public Information informs and educates multiple audiences on all things pertinent to Veterans. The budget request includes adequate funding to allow for sustained engagement with the Veteran community and the public.

The new Division of Training and Standardization establishes, trains, and enforces common levels of Veteran support across all County Offices.

The new State Coalition Integration Division integrates the efforts of a state-wide volunteer coalition of all with an interest in Veterans, allowing a more efficient alignment of resources to needs without reliance on state funding for all Veteran care.

The Military Base Task Force advocates for Veterans, South Carolina's military bases, active services members, and military families.

The County Veterans' Affairs Offices are the primary tool for affecting Veterans in South Carolina. Although state law requires the state to fund these offices, almost all costs are currently borne by the individual counties. This budget includes standardized salaries for the 46 County Veterans' Affairs Officers, the first step in our proposed three-year plan to incrementally move funding responsibility from the counties to the state, in accordance with state law.

Fiscal Year 2019–2020 Accountability Report

SUBMISSION FORM

AGENCY MISSION

The South Carolina Department of Veterans' Affairs leads and enables a state-wide coalition of partners with an interest in Veterans to create and sustain an environment in which Veterans can thrive as valued and contributing members of the South Carolina community.

AGENCY VISION

The purpose of the South Carolina Department of Veterans' Affairs is to serve Veterans and their families. Veterans and their families are our customers, and customer service is our first and most important job.

We will achieve this by

- assisting Veterans and their families in obtaining the benefits to which they are entitled;
- integrating the effects of all entities in the State that provide a service to Veterans or their families;
- advocating for Veterans, military installations, service members, and families; and
- informing and educating the public, State and local leaders, and Veterans on all matters pertaining to Veterans.

We define success as a South Carolina Veteran population that is

- mentally, emotionally, and physically sound;
- satisfied by the dignified manner in which they are treated by those who provide services;
- respected by their fellow citizens; and
- proud of their continuing contributions to the South Carolina community and the Nation.

Does the agency have any major or minor recommendations (internal or external) that would allow the agency to operate more effectively and efficiently?

RESTRUCTURING RECOMMENDATIONS:

	Yes		No
	<input checked="" type="checkbox"/>		<input type="checkbox"/>

Is the agency in compliance with S.C. Code Ann. § 2-1-230, which requires submission of certain reports to the Legislative Services Agency for publication online and to the State Library? See also S.C. Code Ann. § 60-2-30.

	Yes	No
REPORT SUBMISSION COMPLIANCE:	<input type="checkbox"/>	<input checked="" type="checkbox"/>

The Department, created by law on 1 Jul 19, failed to submit the annual report required by SC Code, Section 25-11-10, no later than 31 Dec 19. This failure reflects the reality that the Department continued to function as a de facto division under the Department of Administration until the first Secretary of Veterans' Affairs was confirmed by the Senate on 4 Mar 20. We will meet this reporting requirement for the current calendar year.

Is the agency in compliance with various requirements to transfer its records, including electronic ones, to the Department of Archives and History? See the Public Records Act (S.C. Code Ann. § 30-1-10 through 30-1-180) and the South Carolina Uniform Electronic Transactions Act (S.C. Code Ann. § 26-6-10 through 26-10-210).

	Yes	No
RECORDS MANAGEMENT COMPLIANCE:	<input type="checkbox"/>	<input checked="" type="checkbox"/>

The Department currently has 2 Special Schedules with the Department of Archives and History, both of which reflect documents no longer used by the Department. The Department has not yet submitted any of the items required by the General Schedules. We are working with the Department of Archives to correct our Special Schedules, and will submit items from the General Schedules as they are produced in FY20-21.

Is the agency in compliance with S.C. Code Ann. § 1-23-120(J), which requires an agency to conduct a formal review of its regulations every five years?

	Yes	No
REGULATION REVIEW:	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Please identify your agency's preferred contacts for this year's accountability report.

	<u>Name</u>	<u>Phone</u>	<u>Email</u>
PRIMARY CONTACT:	Joseph McLamb, Chief of Staff	(803) 737-1335	joseph.mclamb@scdva.sc.gov
SECONDARY CONTACT:	Terrylynn Di Chiara, Exec Assist	(803) 734-0203	terrylynn.dichiara@scdva.sc.gov

I have reviewed and approved the enclosed FY 2019–2020 Accountability Report, which is complete and accurate to the extent of my knowledge.

AGENCY DIRECTOR (SIGN AND DATE):	
(TYPE/PRINT NAME):	Will Grimsley, Secretary of Veterans' Affairs

AGENCY'S DISCUSSION AND ANALYSIS

Executive Summary

- Established by law on 1 July, 2019, the Department of Veterans' Affairs remains manned, resourced, and funded as a division and lacks the capabilities required to meet the expanded scope of responsibilities entrusted by law to the Department.
 - By restructuring existing personnel authorizations and allocated resources, partnering with others to make maximum use of external assets, and seeking external funding sources, we have taken the initial steps to execute a multi-year campaign plan to accomplish the Department's mission.
 - Long-term success, however, rests on adequate manning and resourcing of the Department. Our FY21-22 budget submission will reflect the changes necessary to enable success.
 - Even a fully resourced Department will have difficulty delivering the needed services to Veterans under the current model of service, which centers around the county. A State Veteran Service Area model, already successfully employed in several other states, will allow us to properly align resources to needs and provide a universally high level of service to Veterans regardless of their location within the state.
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SC DEPARTMENT OF VETERANS' AFFAIRS

Campaign Design

Mission Statement

The South Carolina Department of Veterans Affairs leads and enables a state-wide coalition of partners with an interest in Veterans to create and sustain an environment in which Veterans can thrive as valued and contributing members of the South Carolina community.

Secretary's Intent

The purpose of the South Carolina Department of Veterans Affairs is to serve Veterans and their families. They are our customers, and customer service is our first and most important job.

We will accomplish the mission by executing 4 lines of effort simultaneously.

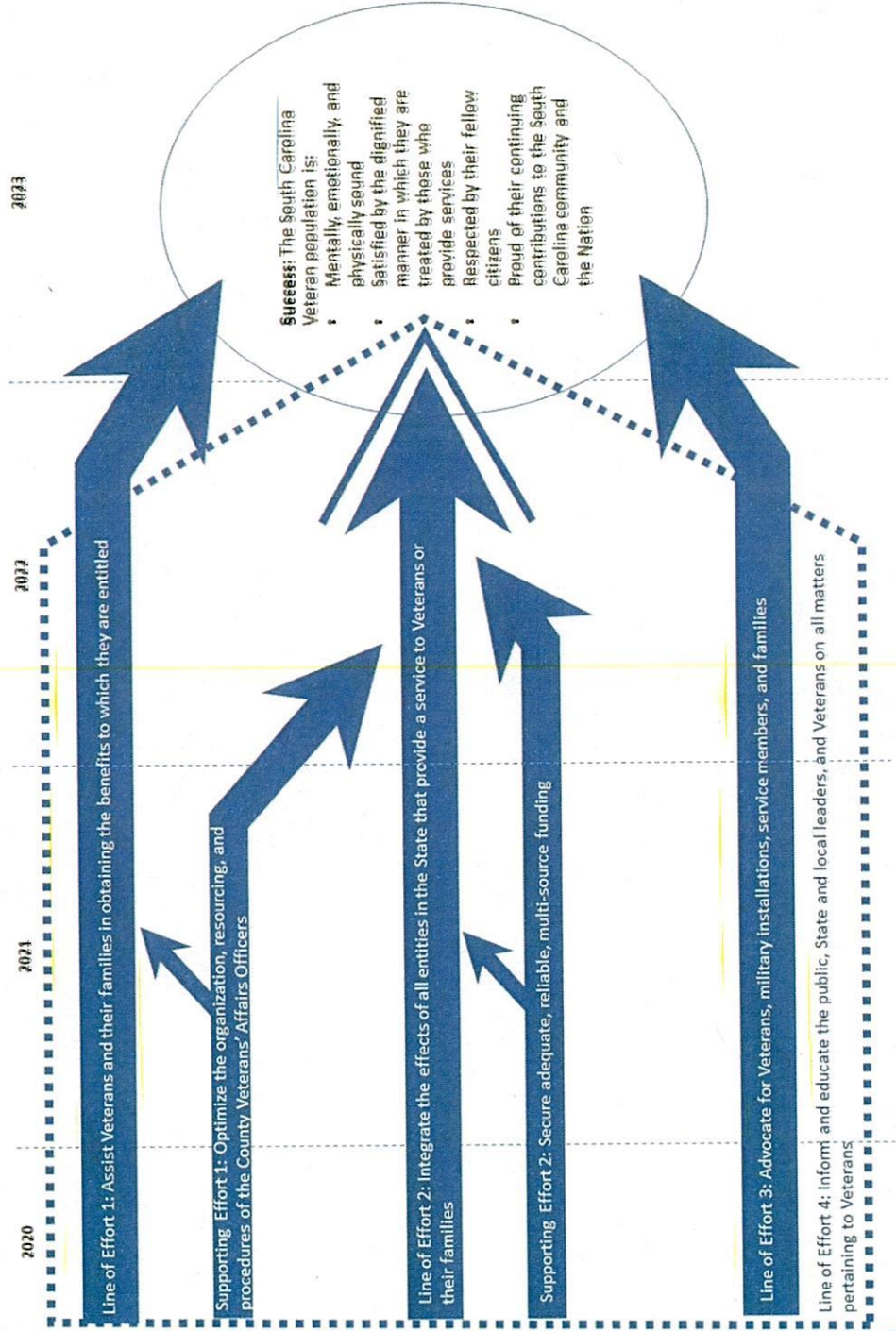
Along **LOE1**, we will assist Veterans and their families in obtaining their due benefits. We will enable this LOE through Supporting Effort 1, which will optimize the organization, resourcing, and procedures of the CVAOs.

Along **LOE 2** we will integrate the effects of a state-wide coalition of partners. This LOE is decisive to the success of the campaign. We will enable this LOE through Supporting Effort 2, providing adequate funding through a combination of State resources, contributions to the Veterans' Trust Fund, and grants.

LOE 3 continues and expands the efforts of the Military Base Task Force to advocate for military personnel.

In **LOE 4** we will inform and educate the State on Veteran issues, supporting all other LOEs.

As of 31 Jul 20



FY 21-22 Budget Priorities Summary

Department of Veterans Affairs

Budget Priorities		Funding					Full Time Equivalents					
Priority No.	Priority Type (recurring/ non-recurring/ other funds adjustment/ federal funds adjustment)	Priority Title	Priority Description	Recurring	Non - Recurring	Other	Federal	Total	State	Other	Federal	Total
1	Recurring	Office of the Secretary of Veterans' Affairs	- State-wide case management system - Commercial office space 1 FTE (General Counsel) - Travel - Remote Work Connections	\$356,298.00				\$356,298.00	1			1
2	Recurring	State Coalition Integration Office	- 11 FTEs - Travel - Remote Work Connections	\$1,041,770.00				\$1,041,770.00	11			11
3	Recurring	Division of Training and Standardization	- 3 FTEs - Travel - Remote Work Connections	\$215,617.00				\$215,617.00	3			3
4	Recurring	Office of Public Information	- 3 FTEs - Travel - Remote Work Connections - Public Outreach	\$356,638.00				\$356,638.00	3			3
5	Recurring	Division of Administrative Services	- Remote Work Connections - State email support to counties	\$10,872.00				\$10,872.00				0
6	Recurring	Military Base Task Force Service Officers	- Remote Work Connection	\$936.00				\$936.00				0
7	Recurring		- Salaries for County Veteran Affairs Officers	\$4,052,151.00				\$4,052,151.00	46			46
8	Non-Recurring	Office of the Secretary of Veterans' Affairs	- Relocation costs - Remote work equipment - Accountability and transparency software module		\$452,500.00			\$452,500.00				0
9	Non-Recurring	State Coalition Integration Office	- Office equipment		\$38,500.00			\$38,500.00				0
10	Non-Recurring	Division of Administrative Services	- Training for Cemetery personnel		\$15,000.00			\$15,000.00				0
11	Non-Recurring	Division of Training and Standardization	- Office equipment		\$10,500.00			\$10,500.00				0
12	Non-Recurring	Office of Public Information	- Office equipment Media equipment		\$13,800.00			\$13,800.00				0
Total				\$6,034,282.00	\$530,300.00			\$6,564,582.00	64			64

Division	FY20-21 Budget (Recurring)				FY21-22 Additional Requirements				Total FY21-22 Request				
	General Funds		Earmarked Funds	Restricted Funds	Recurring		Non-recurring			Total Budget Increase			
	General	Employee Benefits			Personnel	Operations	Personnel	Operations					
I Office of the Secretary	\$237,166.00	\$98,098.00	\$0.00	\$0.00	\$123,437.00	\$232,861.00	\$356,298.00	\$0.00	\$452,500.00	\$808,798.00	\$1,144,062.00	(1)	(5)
II Administrative Services	\$936,855.00	\$287,584.00	\$445,000.00	\$1,000,000.00	\$0.00	\$10,872.00	\$10,872.00	\$0.00	\$15,000.00	\$25,872.00	\$1,795,311.00	(2)	(21)
III Public Information					\$168,924.00	\$188,650.00	\$357,574.00	\$0.00	\$13,800.00	\$371,374.00	\$371,374.00	(4)	(4)
IV Training and Standardization					\$193,343.00	\$22,274.00	\$215,617.00	\$0.00	\$10,500.00	\$226,117.00	\$226,117.00	(5)	(5)
V State Coalition Integration					\$940,324.00	\$101,446.00	\$1,041,770.00	\$0.00	\$38,500.00	\$1,080,270.00	\$1,080,270.00	(11)	(11)
VI Military Base Task Force	\$577,000.00	\$48,956.00			\$0.00	\$936.00	\$936.00	\$0.00	\$0.00	\$936.00	\$626,892.00	(-1)	(1)
VII Service Officers					\$4,052,152.00	\$0.00	\$4,052,152.00	\$0.00	\$0.00	\$4,052,152.00	\$4,052,152.00	(46)	(46)
											\$6,565,519.00	(64)	(93)
					\$2,730,659.00						\$9,296,178.00		



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8 January, 2021

Cost Mitigation

In adjusting to the broad array of roles and responsibilities assigned to the Department in its establishing legislation, we have employed a number of mitigations to reduce or transfer costs which exceeded the funding available under a continuing resolution that provided adequate funding for the much more narrowly focused Division of Veterans' Affairs.

The availability of significant carry forward funds allowed us to temporarily resource key duty positions across the Department. Although not technically a cost savings, the decision to fund these positions this year allowed us to begin the work required in support of Veterans this year. Otherwise, we would have needed to delay the start until after the budget for next year had been approved. The Veterans of South Carolina have and will continue to benefit from this accelerated start.

A more obvious cost savings comes from our use of interns, University of South Carolina ROTC cadets, VetSuccess participants, and volunteers to temporarily fill key billets within the Department. This, like the use of carry forward funds to resource selected positions, has allowed us to begin operating as a Department this year, despite a funding level designed for a division.

We have also been able to mitigate costs by finding partners who share our goals and objectives. As an example, we have largely eliminated Department costs for an undated economic impact study on Veterans in South Carolina by partnering with the University of South Carolina and a number of defense industry leaders operating in the state.

Finally, on occasion we have simply appealed to the Veteran-friendly nature of South Carolinians and asked that fees and costs be waived in honor of Veterans. As an example, we aired information on a number of topics relevant to Veterans because local and state media organizations agreed to provide airtime at no cost to the Department.

While we are proud of our efforts to both use the State's resources wisely and to find others to help defray the costs of serving our Veterans, our ability to fulfill our assigned roles with pre-Department funding levels is temporary in nature. Without an adequate funding for the Department, we will eventually deplete both our carry forward reserves and the reservoir of good-will toward Veterans that marks much of the state.

Department of Veterans' Affairs
8 January, 2021

Constitutional Subcommittee Proviso Request Summary FY 2021-22				
Proviso # in FY 19-20 Act	Renumbered FY 21-22 Proviso #	Proviso Title	Short Summary	Agency Recommended Action (keep, change, delete, add)
93.7	101.1	M.J. "Dolly: Cooper Veterans Cemetery Carry Forward	Allows the Department to carry forward any unexpended operating funds allocated to the Cooper Cemetery	Expand this provision to include the current and all future State Veterans' Cemeteries. We anticipate the need for at least two additional such cemeteries in the within the next decade.
93.8	101.2	Budget Reduction Exemption	Exempts the agency from "any across-the-board agency base reductions mandated by the Executive Budget Office or the General Assembly."	Retain without modification.
117.39	101.3	Additional Claims Representative	Requires the agency to designate one claims representative to specialize, as an additional duty, in the "needs and diseases associated with Veterans of the Vietnam era."	Delete. Vietnam Veterans currently constitute roughly one third of our Veteran population, making understanding of their special needs a prerequisite for all serving claims representatives. While Vietnam era Veterans were, at one point, the "new" population and unfamiliar to many claims representatives, this is no longer the case. Today's claims representatives are generally familiar with the issues of the Vietnam era, but have less familiarity with the specific challenges of the Global War on Terror era Veteran population.



House Ways and Means Constitutional Subcommittee Budget Hearing
8 January, 2021

Proviso List

Current Proviso	Recommendation	Recommended Revised Proviso
<p>101.1. (VET: M.J. "Dolly" Cooper Veterans Cemetery Carry Forward) The Department of Veterans' Affairs may carry forward unexpended funds appropriated and/or authorized for the M.J. "Dolly" Cooper Veterans Cemetery from the prior fiscal year and shall use such funds for the same purpose. In addition, any unexpended funds in the Department of Veterans' Affairs, including Special Line Items, shall be carried forward from the prior fiscal year into the current fiscal year and used for operation of the M.J. "Dolly" Cooper Veterans Cemetery. Funds carried forward in excess of the amount needed for the operation of the Cemetery may be used for other expenses of the Department of Veterans' Affairs.</p>	<p>Expand this provision to include the current and all future State Veterans' Cemeteries. We anticipate the need for at least two additional such cemeteries in the within the next decade.</p>	<p>101.1. (VET: State Veterans Cemetery Carry Forward) The Department of Veterans' Affairs may carry forward unexpended funds appropriated and/or authorized for any State Veterans Cemetery from the prior fiscal year and shall use such funds for the same purpose. In addition, any unexpended funds in the Department of Veterans' Affairs, including Special Line Items, shall be carried forward from the prior fiscal year into the current fiscal year and used for operation of the State Veterans Cemeteries. Funds carried forward in excess of the amount needed for the operation of the Cemeteries may be used for other expenses of the Department of Veterans' Affairs.</p>
<p>101.2. (VET: Budget Reduction Exemption) Funds appropriated for the Department of Veterans' Affairs shall be excluded from any across-the-board agency base reductions mandated by the Executive Budget Office or General Assembly.</p>	<p>Retain as written.</p>	<p>101.2. (VET: Budget Reduction Exemption) Funds appropriated for the Department of Veterans' Affairs shall be excluded from any across-the-board agency base reductions mandated by the Executive Budget Office or General Assembly.</p>

Current Proviso	Recommendation	Recommended Revised Proviso
<p>101.3. (VET: Additional Claims Representative) Of the funds appropriated for the Department of Veterans' Affairs, the director shall appoint an additional claims representative who, in addition to being charged with the duty of assisting all ex-servicemen, regardless of the wars in which their service may have been rendered, in filing, presenting, and prosecuting to final determination all claims which they have for money compensation, hospitalization, training, and insurance benefits under the terms of federal legislation, shall also specialize in the specific needs and diseases associated with veterans of the Vietnam era. The person appointed as a claims representative under this section must be versed in federal legislation relating to these matters and the rules, regulations, and practice of the Veterans Administration as created by Congress and his appointment must be approved by the Governor.</p> <p>Subject to the direction of the director, and in addition to other duties prescribed in this section, the claims representative appointed pursuant to this provision may represent the Department of Veterans' Affairs on the South Carolina Agent Orange Advisory Council and on the Hepatitis C Coalition established by the South Carolina Department of Health and Environmental Control, assist the Department of Veterans' Affairs in carrying out its duties in connection with the Agent Orange Information and Assistance program, represent the director in connection with functions relating to Vietnam veterans, and perform other duties as may be assigned by the director.</p>	<p>Delete. Vietnam Veterans currently constitute roughly one third of our Veteran population, making understanding of their special needs a prerequisite for all serving claims representatives. While Vietnam era Veterans were, at one point, the "new" population and unfamiliar to many claims representatives, this is no longer the case. Today's claims representatives are generally familiar with the issues of the Vietnam era, but have less familiarity with the specific challenges of the Global War on Terror era Veteran population.</p>	

DEPARTMENT OF VETERAN AFFAIRS		
SUMMARY OF CARRY FORWARD AND CURRENT CASH BALANCES		
FISCAL YEAR 2020		
	Fund	Balance 6/30/2020
General Fund	1001	2,072,700
Donations	3098	64,011
Maybank Fund	34E4	45,211
Military Family Relief Fund - Housing Authority	35E5	164,804
Veterans' Cemetery Capital Reserve Fund	3634	334,962
Veterans' Cemetery Special Revenue Fund	3639	1,679,734
Military Family Relief Fund	49E2	146,974
Grand Total		4,508,397

FY 20-21 Carry Forward Spend Plan		Carry Forward Resources											Total		
Priority	Item	Sub-cost	Requirements	Funding Source Title	CF (1001) General Fund	MBTF (1001) General Fund	30980000 Donations	34e40000 Increased Enforcement Collections	35e50000 Military Family Relief - Housing	36340000 Capital Reserve Fund Operating Appropriation	36350000 Veteran Cemetery	49e20000 Military Family Relief Fund	Total	Total	
														Restrictions	Available
3	Reserve	\$500,000.00		Available	\$1,617,155.50	\$455,544.56	\$64,011.34	\$45,210.90	\$164,804.14	\$334,962.34	\$1,679,733.67	\$146,974.24	\$4,508,396.69	\$300,000.00	\$300,000.00
2	Salary shortfalls	\$334,133.00		100.00%	\$334,133.00								\$334,133.00		\$334,133.00
3	Temporary Hires salaries	\$204,750.00		100.00%	\$204,750.00								\$204,750.00		\$204,750.00
4	VetPro Licenses Development of module	\$477,500.00		100.00%	\$477,500.00								\$477,500.00		\$477,500.00
5	VPNs	\$27,144.00		100.00%	\$27,144.00								\$27,144.00		\$27,144.00
6	Travel	\$34,800.00		100.00%	\$34,800.00								\$34,800.00		\$34,800.00
7	State Coalition Integration Division Salaries / benefits Equipment Office expenses IT Support	\$575,370.00		100.00%	\$575,370.00								\$575,370.00		\$575,370.00
8	Public Relations Outreach and Advertising Media equipment	\$169,300.00		55.29%	\$93,600.56								\$93,600.56		\$93,600.56
9	National Cemetery Administration Training	\$15,000.00		100.00%				\$45,210.90		\$15,000.00			\$15,000.00		\$15,000.00
10	Salary Equity Initiative	\$107,326.00		65.79%	\$25,402.50								\$25,402.50		\$25,402.50
11	New Facility Rent IT Set-up Moving expenses Secure Wi-Fi Statehouse parking Statehouse office	\$164,160.00		0.00%											\$0.00
Total		\$2,609,483.00			\$1,617,155.50	\$455,544.56	\$64,011.34	\$45,210.90	\$164,804.14	\$334,962.34	\$1,679,733.67	\$146,974.24	\$2,132,910.96	\$300,000.00	\$2,375,485.73

Funding sources that already have full authorization to spend to 100%, within established restrictions.
Funding sources that have an aggregate spending authorization of \$545,000, within established restrictions.



South Carolina Department of Veterans' Affairs Organizational Chart (Proposed)

Duty positions in black have an approved FTE.
Duty positions in red do not have an approved FTE.

Office of the Secretary

Government Affairs Liaison Officer
Classification: A110-06 (Exec Asst I)

Executive Assistant
Classification: AH20-07 (Admin Man)

Secretary of Veterans Affairs
Classification: UA01 (Agency Head)

Chief of Staff
Classification: UA02 (Chief of Staff)

General Counsel
Classification: AE40-08 (Attorney IV)

Division of Administrative Services

Director
Classification: AH45-07 (Program Dir)

VA Medical Center (Columbia) Supervisor
Classification: AH35-05 (Prog Coord I)

VA Medical Center (Charleston) Supervisor
Classification: AH35-05 (Prog Coord I)

Administrative Assistant
Classification: AA75-04 (Admin Asst)

Administrative Assistant
Classification: AA75-04 (Admin Asst)

VA Regional Office (Field Office)

Supervisor
Classification: AH40-06 (Prog Coord II)

Free Tuition Coordinator
Classification: AH10-05 (Admin Coord I)

Claims Representative
Classification: GA50-05 (Hum Serv Coord I)

Administrative Assistant
Classification: AA75-04 (Admin Asst)

Claims Representative
Classification: GA50-05 (Hum Serv Coord I)

MJ "Dolly" Cooper Veterans Cemetery Supervisor
Classification: AH40-06 (Prog Coord II)

Building & Grounds Supv
Classification: KA25-05 (B&G Supv II)

Administrative Assistant
Classification: AA75-04 (Admin Asst)

B&G Specialist
Classification: KA10-02 (B&G Spec II)

B&G Specialist
Classification: KA10-02 (B&G Spec II)

B&G Specialist
Classification: KA10-02 (B&G Spec II)

B&G Specialist
Classification: KA10-02 (B&G Spec II)

Office of Public Information

Director
Name: Brandon Wilson
Classification: BC20-05 (Public Info Coord)

Social Media Coordinator
Classification: BC10-04 (Public Info Specialist)

Outreach Coordinator
Classification: BC10-04 (Public Info Specialist)

Multimedia Coordinator
Classification: BC10-04 (Public Info Specialist)

Division of Training and Standardization

Director
Classification: AG40-06 (Train & Dev Dir I)

Internal Training Coordinator
Classification: AG35-05 (Instructor / TC II)

Accreditation Coordinator
Classification: AG35-05 (Instructor / TC II)

War Records Coordinator
Classification: AA75-04 (Admin Asst)

Assessments and Reports Coordinator
Classification: AG30-04 (Instructor / TC I)

State Coalition Integration Division

Chief Integration Officer
Classification: AH50-08 (Program Manager II)

Women Veterans Coordinator
Classification: AH35-05 (Program Coord I)

Upstate Regional Integrator
Classification: AH45-07 (Program Man I)

Grant and Donation Coordinator
Classification: BE20-05 (Grant Coord II)

Midlands Regional Integrator
Classification: AH45-07 (Program Man I)

VSO Relations Coordinator
Classification: AH35-05 (Program Coord I)

Pee Dee Regional Integrator
Classification: AH45-07 (Program Man I)

Veteran Health Promotion Coordinator
Classification: AH35-05 (Program Coord I)

Low County Regional Integrator
Classification: AH45-07 (Program Man I)

Veteran Employment Coordinator
Classification: AH35-05 (Program Coord I)

Veteran Education and Training Coordinator
Classification: AH35-05 (Program Coord I)

Military Base Task Force

Program Coordinator
Classification: AH40-06 (Prog Coord II)

County Veteran Affairs Officers

12 State Veteran Service Directors
Classification: AK04-07 (Project Manager I)

34 State Veteran Service Officers
Classification: AK03-06 (Project Coordinator)



Constitutional Subcommittee Budget Hearing: Department of Veterans' Affairs

FY 2021-22 Budget Hearing

Will Grimsley, Secretary of Veterans' Affairs

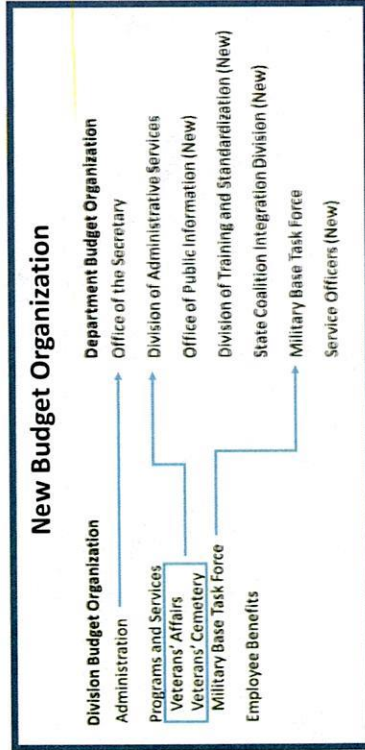


Department of Veterans' Affairs

The Department of Veterans' Affairs was established on 1 July, 2019, with a legal mandate significantly expanded beyond that of its predecessor, the Division of Veterans' Affairs, Department of Administration.

The manning, facilities, and resourcing of the organization, however, remain unchanged from the Division's 2019-2020 budget submission.

This budget submission aligns the resources of the Department, and its organizational structure, with the Department's assigned roles and responsibilities.



Duties and Responsibilities

The secretary's duties shall include:

- (1) working with federal officials to obtain additional federal resources and coordinate veterans policy development and information exchange;
- (2) coordinating with appropriate state agencies to ensure that available federal and state resources are directed toward assisting veterans and addressing all issues of mutual concern to the State and the armed forces of the United States, including quality of life issues unique to South Carolina's military personnel and their families, quality of educational opportunities for military children, transportation needs, substance abuse, and social service needs;
- (3) monitoring and enhancing efforts to provide assistance and support for veterans living in South Carolina and members of the South Carolina National Guard and South Carolina residents in the armed forces reserves not in active federal service in the areas of medical care, mental health and rehabilitative services, housing, homelessness prevention, job creation, and education;
- (4) settling claims, actions, causes of action, and legal proceedings brought against the department or its employees acting within the scope of their employment;
- (5) accepting donations and gifts of property or grants of money on behalf of the department in compliance with the law;
- (6) initiating the promulgation of regulations;
- (7) performing other such functions as may be necessary to supervise, direct, conduct, and administer the daily duties of the department as authorized by law or by rules and policies; and
- (8) submitting an annual report to the Governor and the General Assembly, pursuant to Section 25-11-10(D).



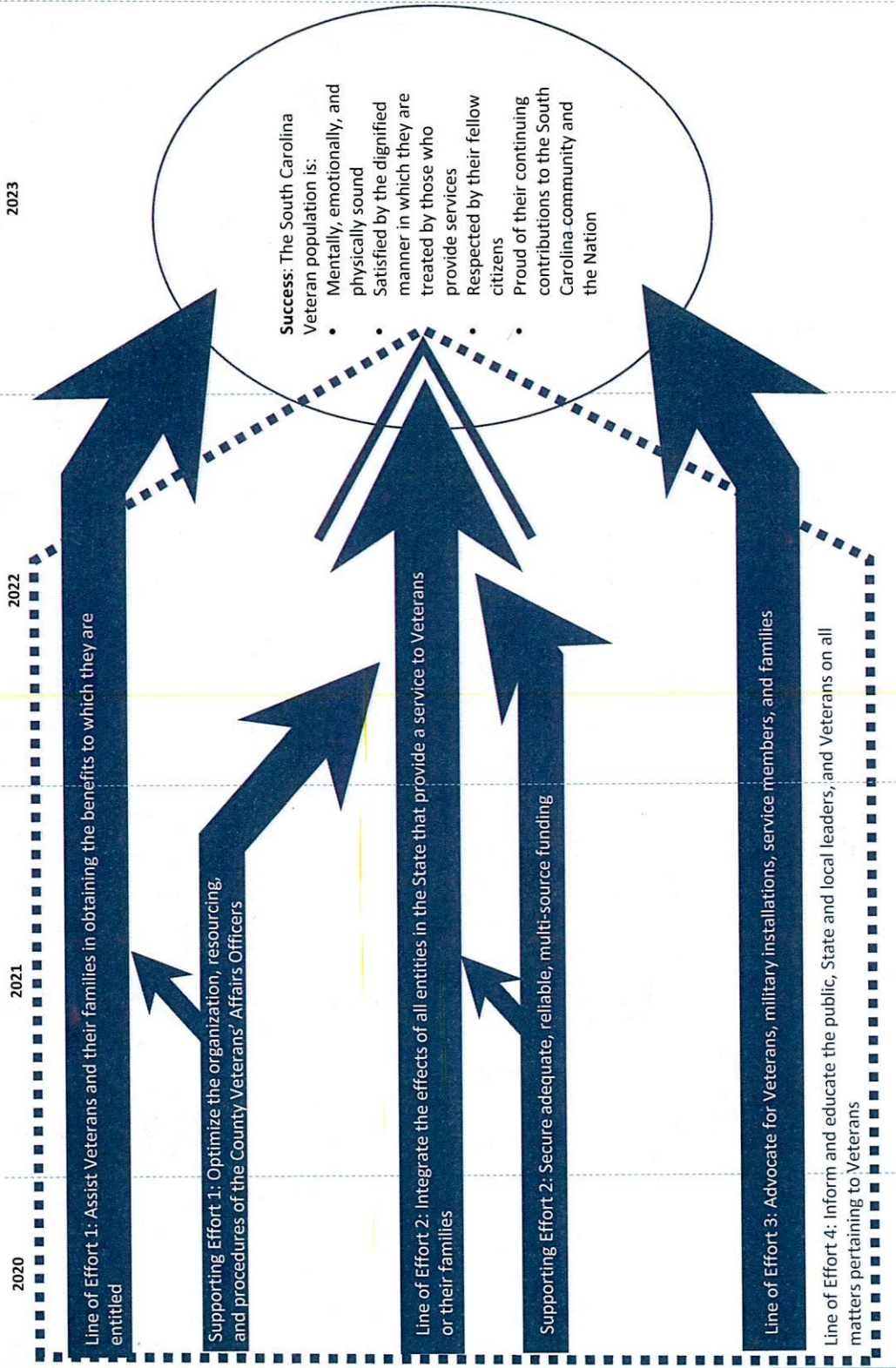
Campaign Design

Mission Statement

The South Carolina Department of Veterans' Affairs leads and enables a state-wide coalition of partners with an interest in Veterans to create and sustain an environment in which Veterans can thrive as valued and contributing members of the South Carolina community.

Secretary's Intent

The purpose of the South Carolina Department of Veterans' Affairs is to serve Veterans and their families. They are our customers, and customer service is our first and most important job.



We will accomplish the mission by executing 4 lines of effort simultaneously.

Along **LOE1**, we will assist Veterans and their families in obtaining their due benefits. We will enable this LOE through Supporting Effort 1, which will optimize the organization, resourcing, and procedures of the CVAOs.

Along **LOE 2** we will integrate the effects of a state-wide coalition of partners. This LOE is decisive to the success of the campaign. We will enable this LOE through Supporting Effort 2, providing adequate funding through a combination of State resources, contributions to the Veterans' Trust Fund, and grants.

LOE 3 continues and expands the efforts of the Military Base Task Force to advocate for military personnel.

In **LOE 4** we will inform and educate the State on Veteran issues, supporting all other LOEs.



Why the Additional Organizational Structure?

Division of Training and Standardization (Supporting Effort 1)

Training and accreditation must be provided by the department or through an accredited national veterans' service organization.

SC Code 25-11-40

The secretary shall establish uniform methods and procedures for the performance of service work among the several county officers, maintain contact and close cooperation with such officers, and provide assistance, advice and instructions with respect to changes in law and regulations and administrative procedure in relation to the application of such laws and he may require from time to time reports from such county veterans' affairs officers, reflecting the character and progress of their official duties.

SC Code 25-11-50

Office of Public Information (Line of Effort 4)

(E) The department shall administer this chapter and shall have the authority and responsibility to apply for and administer any federal programs and develop and coordinate such state programs as may be beneficial to the particular interests of the veterans of this State.

SC Code 25-11-10

State Coalition Integration Division (Line of Effort 2)

(D) The secretary's duties shall include:
(1) working with federal officials to obtain additional federal resources and coordinate veterans policy development and information exchange;

(2) coordinating with appropriate state agencies to ensure that available federal and state resources are directed toward assisting veterans and addressing all issues of mutual concern to the State and the armed forces of the United States, including quality of life issues unique to South Carolina's military personnel and their families, quality of educational opportunities for military children, transportation needs, substance abuse, and social service needs;

(3) monitoring and enhancing efforts to provide assistance and support for veterans living in South Carolina and members of the South Carolina National Guard and South Carolina residents in the armed forces reserves not in active federal service in the areas of medical care, mental health, and rehabilitative services, housing, homelessness prevention, job creation, and education...

SC Code 25-11-20

County Veteran Affairs Officers

A county veterans' affairs officer is an at-will employee of the department, subject to removal for cause at any time by the secretary, a majority of the Senators representing the county, and a majority of the House members representing the county. **SC Code 25-11-40**
Notwithstanding Section 1-30-110(4), a county veterans' affairs office must be funded with monies appropriated by the General Assembly for that purpose and payable directly to the County Treasurer's Office by the State Treasurer.

SC Code 25-11-45



Proposed Organizational Structure

Office of the Secretary

Secretary of Veterans Affairs
Classification: UA01 (Agency Head)

Chief of Staff
Classification: UA02 (Chief of Staff)

General Counsel
Classification: AE40-08 (Attorney IV)

Executive Assistant
Classification: AH20-07 (Admin Man)

Government Affairs Liaison Officer
Classification: A110-06 (Exec Asst I)

Division of Administrative Services

Director
Classification: AH45-07 (Program Dir)

VA Medical Center (Columbia) Supervisor
Classification: AH35-05 (Prog Coord I)

VA Medical Center (Charleston) Supervisor
Classification: AH35-05 (Prog Coord I)

Administrative Assistant
Classification: AA75-04 (Admin Asst)

Administrative Assistant
Classification: AA75-04 (Admin Asst)

Office of Public Information

Director
Name: Brandon Wilson
Classification: BC20-05 (Public Info Coord)

Social Media Coordinator
Classification: BC10-04 (Public Info Specialist)

Outreach Coordinator
Classification: BC10-04 (Public Info Specialist)

Multimedia Coordinator
Classification: BC10-04 (Public Info Specialist)

State Coalition Integration Division

Chief Integration Officer
Classification: AH50-08 (Program Manager II)

Women Veterans Coordinator
Classification: AH35-05 (Program Coord I)

Upstate Regional Integrator
Classification: AH45-07 (Program Man I)

Midlands Regional Integrator
Classification: AH45-07 (Program Man I)

Grant and Donation Coordinator
Classification: BE20-05 (Grant Coord II)

VSO Relations Coordinator
Classification: AH35-05 (Program Coord I)

Veteran Health Promotion Coordinator
Classification: AH35-05 (Program Coord I)

Veteran Employment Coordinator
Classification: AH35-05 (Program Coord I)

Division of Training and Standardization

Director
Classification: AG40-06 (Train & Dev Dir I)

Internal Training Coordinator
Classification: AG35-05 (Instructor / TC II)

Accreditation Coordinator
Classification: AG35-05 (Instructor / TC II)

War Records Coordinator
Classification: AA75-04 (Admin Asst)

Assessments and Reports Coordinator
Classification: AG30-04 (Instructor / TC I)

Free Tuition Coordinator
Classification: AH10-05 (Admin Coord I)

Administrative Assistant
Classification: AA75-04 (Admin Asst)

Claims Representative
Classification: GA50-05 (Hum Serv Coord I)

Claims Representative
Classification: GA50-05 (Hum Serv Coord I)

Claims Representative
Classification: GA50-05 (Hum Serv Coord I)

Claims Representative
Classification: GA50-05 (Hum Serv Coord I)

MJ "Dolly" Cooper Veterans Cemetery

Supervisor
Classification: AH40-06 (Prog Coord II)

Administrative Assistant
Classification: AA75-04 (Admin Asst)

Administrative Specialist
Classification: AA50-03 (Admin Spec II)

B&G Specialist
Classification: KA10-02 (B&G Spec II)

B&G Specialist
Classification: KA10-02 (B&G Spec II)

B&G Specialist
Classification: KA10-02 (B&G Spec II)

Military Base Task Force

Veteran Education and Training Coordinator
Classification: AH35-05 (Program Coord I)

Program Coordinator
Classification: AH40-06 (Prog Coord II)

County Veteran Affairs Officers

12 State Veteran Service Directors
Classification: AK04-07 (Project Manager I)

34 State Veteran Service Officers
Classification: AK03-06 (Project Coordinator)

Duty positions in black have an approved FTE.
Duty positions in red do not have an approved FTE.



Budget Requests

Division	FY20-21 Budget (Recurring)				FY21-22 Additional Requirements				Total FY21-22 Request	
	General Funds		Restricted Funds	Total (Recurring)	Recurring		Non-recurring			Total Budget Increase
	General	Employee Benefits			Personnel	Operations	Personnel	Operations		
I Office of the Secretary	\$237,166.00	\$98,098.00	\$0.00	\$335,264.00	\$123,437.00	\$232,861.00	\$0.00	\$452,500.00	\$808,798.00	\$1,144,062.00
II Administrative Services	\$936,855.00	\$287,584.00	\$100,000.00	\$1,769,439.00	\$0.00	\$10,872.00	\$0.00	\$15,000.00	\$25,872.00	\$1,795,311.00
III Public Information	(23)			\$0.00	\$168,924.00	\$188,650.00	\$0.00	\$13,800.00	\$371,374.00	\$371,374.00
IV Training and Standardization				\$0.00	\$193,343.00	\$22,274.00	\$0.00	\$10,500.00	\$226,117.00	\$226,117.00
V State Coalition Integration				\$0.00	\$940,324.00	\$101,446.00	\$0.00	\$38,500.00	\$1,080,270.00	\$1,080,270.00
VI Military Base Task Force	\$577,000.00	\$48,956.00		\$625,956.00	\$0.00	\$936.00	\$0.00	\$0.00	\$936.00	\$626,892.00
VII Service Officers	(2)			\$0.00	\$4,052,152.00	\$0.00	\$0.00	\$0.00	\$4,052,152.00	\$4,052,152.00
				\$2,730,659.00					FY21-22	\$9,296,178.00

Office of the Secretary

- State-wide case management system
- Adequate facilities
- 1 FTE (General Counsel)
- Remote work capabilities
- Travel

Recurring: \$356,298
 Non-recurring: \$452,500
 New FTE: 1

Division of Administrative Services

- Travel and per diem for Cemetery training
- Remote work capabilities
- State email addresses for CVAOs

Recurring: \$10,872
 Non-recurring: \$15,000
 New FTE: 0

Office of Public Information

- Public outreach
- 3 FTEs (Coordinators)
- Social Media
- Outreach
- Multimedia
- Remote work capabilities
- Media equipment

Recurring: \$357,574
 Non-recurring: \$13,800
 New FTE: 3

Division of Training and Standardization

- 3 FTEs (Coordinators)
- Internal Training
- Accreditation
- Assessment
- Remote work capabilities
- Travel

Recurring: \$215,617
 Non-recurring: \$10,500
 New FTE: 3

State Coalition Integration Division

- 11 FTEs
- Chief Integrator
- 4 Regional Integrators
- 6 Coordinators
- Remote work capabilities
- Travel

Recurring: \$1,041,770
 Non-recurring: \$38,500
 New FTE: 11

Military Base Task Force

- Remote work capabilities
- Recurring: \$936
- None-recurring: \$0
- New FTE: 0

- Service Officers
- 46 FTEs

Recurring: \$4,052,152
 Non-recurring: \$0
 New FTE: 46



Department of Veterans' Affairs

FY 2021-22 Budget Hearing